

Meeting Minutes: Friends of the Tewksbury Public Library Board

Date: February 7, 2024	Time: 7:00 PM	Location: Zoom meeting
Attendees: MaryAnn Taylor, Nicholas Campbell, Janis Giles, Lauren Chappell, Liz Robinson, Diane Giarrusso, Nicole Goolishian, Cathy Dwyer, Donna Gill, Maureen Castiglione, Joanne Toppin, Nancy Cohen, Jan Sutton, Doret Pool		

Agenda Items
Meeting Called to Order at 7:00 p.m. by President MaryAnn Taylor.
<p>Prior Meeting Minutes:</p> <ul style="list-style-type: none"> • Motion to approve minutes by Joanne Toppin, seconded by Nicholas Campbell. Approved.
<p>Treasurer’s Report: Presented by Janis Giles</p> <ul style="list-style-type: none"> • capital account = \$13,000; bank account = \$54,918.30; endowment fund = \$33,118.13 equaling \$90,825.66 in total liabilities • Spent more money than took in during January, but accounts still remain strong • Motion to accept by Maureen Castiglione. Seconded by Nancy Cohen. Approved.
<p>Director’s Report: Presented by Diane Giarrusso</p> <ul style="list-style-type: none"> • Thanked the Friends for approving the library’s funding request • Tiny Art Show – can vote online • In Recognition of Presidents’ Day, the library will close at 3:30 p.m. on Friday and Saturday (February 16 & 17) and all day Monday, February 19. • Teen librarian on leave – contact Diane or Nicole if questions or concerns
<p>Trustee’s Report: Presented by Cathy Dwyer</p> <ul style="list-style-type: none"> • Thrilled with the programs being offered and variations of programs (appeal to diverse interests and geared toward all age groups)
<p>Old Business:</p> <ul style="list-style-type: none"> • Calendar Fundraiser <ul style="list-style-type: none"> ▪ Sold 19/20 at Open Space Gift Shop ▪ MaryAnn sent emails to those with full page pictures in the calendar. As a result, one woman bought four calendars. • Dine-outs <ul style="list-style-type: none"> ▪ Vic’s Waffle House Dine-out – Monday, March 25, 2024 ▪ Café Sicilia in June? ▪ Need suggestions for September (Kyoto?) and November • Unable to hold a community yard sale in conjunction with the Garden Club Plant Sale <ul style="list-style-type: none"> ▪ Suggested bake sale instead • Discussion regarding holding an Indoor Community Yard Sale <ul style="list-style-type: none"> ▪ Charge for a table with Friends Members receiving a discount

- Library has eleven 6' tables available
- Hold sometime in June
- **MaryAnn Taylor looking for feedback on holding such an event (email the Friends with thoughts)**
- Cannot hold Cornhole Tournament with Wicked Cornhole since they went out of business
 - Kathy Walsh volunteered to approach Wamesit Lanes
- 5K Walk/Run – working on feasible dates
- Membership Drive underway – suggesting renewals if member and donations if lifetime member

New Business:

- Money box taken and money stolen – person turned themselves in and was arraigned in district court
 - Suggestions of cashless ways to make donations - using a QR code (can do it through PayPal) or Venmo
- Love Your Library – donate to Friends Mailbox in the library or online
- Wine Tasting Event at OneStop in Oakdale Mall – Tuesday, April 23, 2024 (tentative)
- Applefest – cost is \$75 which would not allow us much room to make a profit; Fall Festival is free
- Book Donation Drive – Saturday, March 16, 2024 from 9:30 a.m. – 12:30 p.m.
- Annual Meeting – April 20, 2024 at 10:00 a.m. at the library
- Kona Ice truck at the Indoor Community Yard Sale (Diane checking for dates)
- Discussion regarding the Friends supplying a formal donation letter to include name, amount donated and nonprofit number
 - Mailing costs are inhibitive
 - Suggested send letter as an email
 - Nicholas Campbell asked Donna Gill if she could supply examples

Upcoming Events:

- Thursday, February 29 (4:00 p.m. – 7:00 p.m.) - Winter Community Market at the Senior Center
- Saturday, March 16 (9:30 a.m. – 12:30 p.m.) – Book Donation Drive at the library
- Monday, March 25, 2024 – Vic’s Dine Out
- Saturday, April 20, 2024 (10:00 a.m.) – Friends of Tewksbury Public Library Annual Meeting
- Tuesday, April 23, 2024 (6:00 p.m.) – Wine Tasting at OneStop in Oakdale Mall (tentative)
- Saturday, May 18, 2024 – Bake Sale in conjunction with Garden Club Plant Sale

Volunteer Opportunities:

- Ideas of what to include in 2-year report. Contact Nicholas Campbell
- Photos for 2-year report. Send to Nicholas Campbell
- Thursday, February 29 (4:00 – 7:00 p.m.) – Winter Community Market at Senior Center
- Saturday May 18, 2024 - Bake for the bake sale. Volunteers to sell baked goods.

Motion to adjourn made by Nicholas Campbell. Seconded by Donna Gill. Passed. Meeting adjourned at 7:47 p.m.

Next meeting: Wednesday, March 6, 2024 at 7:00 p.m. via Zoom. Zoom invitations will be sent through emails.

Submitted by Elizabeth Robinson, Recording Secretary