

## Meeting Minutes: Friends of the Tewksbury Public Library Board

<b>Date:</b> Wednesday, Sept 4, 2024	<b>Time:</b> 7:00 pm	<b>Location:</b> Tewksbury Public Library
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**Attendees:** Mary Ann Taylor, Janis Giles, Liz Robinson, Nancy Cohen, Diane Giarrusso, Nicole Goolishian, Doret Pool, Cathy Dwyer, Rose O'Neil, Joanne Toppin.

### Agenda Items:

**Meeting Called to Order at 7:00 p.m. by President MaryAnn Taylor.**

#### **Prior Meeting Minutes:**

Motion to approve minutes by Rose O'Neil, seconded by Joanne Toppin. Approved.

#### **Treasurer's Report: Presented by Janis Giles**

- This year we had a net loss of \$9,700 because we did not have the big grants that we received last year.
- There is currently \$13,000 in the Anniversary Account to pay for large ticket items like furniture.
- We have approximately \$35,000 in the checking account and about \$88,000 in all accounts.
- Programming costs between \$25,000 and \$30,000 each year.
- There is one unusual item, a \$3,000 uncharacterized asset which is now on the library's books. This was the Community Gardens money.
- Rose made a motion to accept the Treasurer's report and Joanne seconded it. The report was adopted unanimously.

#### **Director's Report: Presented by Diane Giarrusso & Nicole Goolishian**

September is Library Card month.

- 13 businesses have partnered with the library. Some businesses will be at Thursday markets on Livingston Street and other are here in town. If people show their library card, they will receive discounts at these businesses for the entire month. More information about this program can be found on the library's website.

#### **Trustee's Report: Presented by Cathy Dwyer**

- The trustees have not met since June and the first meeting of the fall will be on September 10.

#### **Old Business:**

- Bowl-a-thon: tickets are available on website and at the Book Drive at the library on September 14th (9:30-12:30).
- Publicity for events include: the Patch, Carnation, Town Crier, Friends' website, as well as flyers at Senior Center, Vic's Waffle House and Market Basket.
- Papa Gino's Dine-out was a disappointment. We received a \$29 check from them.
- Cafe Sicilia Dine-Out did better. We made \$189.96.

- Summer Concerts were popular even though we had some weather issues. We ended up making \$1,600 from raffle sales.
- There will be no September or October Dine-outs. We are deciding where to have the November one - perhaps Brothers Sports Bar & Grill

**New Business:**

- Book Donation Drive on September 14th. We have all volunteers in place.
- Friends will donate 5 books from the Book Drive to the Little Library on Livingston Street.
- Fall-o-ween. Friends will participate in Trunk or Treat. Mary Ann and Nancy C. have selected decorations for car and would like help decorating on the day (October 20th). Event is 1:00 - 4:00. Volunteers needed by noon. We will hand out candy and info on Friends.
- Self Defense is partnering with Friends and will donate \$30 for each person who signs up. They are planning a demonstration at the library. Time and date to be determined.
- Janis would like someone to act as Assistant Treasurer, helping her one day every couple of weeks at the library. Rose volunteered.
- November Book Donation (November 13th) will start countdown to Christmas Raffle. Cafe Sicilia donated a \$100 gift card for the raffle.
- Giving Tuesday. Friends has participated for a couple of years. We would appreciate gifts from people.
- Rose will encourage donations during Library Week, sitting at a table at the library during evening adult events.

**Upcoming Events:**

- Saturday, September 14 (9:30 a. – 12:30 pm) – Book Donation Drive at the library
- Sunday, September 29 (6:00 pm – 9:00 pm) – Bowl-A-Thon @ Wamesit Lines
- Sunday, October 20 (Noon – 4:00 pm) – Tewksbury Fall-o-Ween “Trunk or Treat” @ Town Common

**Volunteer Opportunities:**

Sunday, October 20 (1:00 pm – 4:00 pm) – Tewksbury Fall-o-Ween “Trunk or Treat” @ Town Common

Meeting was adjourned at 7:50 pm. Janis so moved and Rose seconded.

**Next meeting: Wednesday, November 6, 2024 at 7:00 p.m. at the Tewksbury Public Library**

Submitted by Nancy Cohen, Recording Secretary